



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON
MONDAY 13TH JANUARY 2020 AT 10.30AM

MINUTES

Cllr Diane Woodham	Steve Adcock
Cllr Mark Gladding (arrived at 11.05am)	Rachel Hogger (via telephone)
Cllr Kevin Worsley	Jessica Lawton (note taker)
Cllr David Gunton (Tharston & Hapton)	
Cllr Robert Mackenzie	

1. Apologies for absence

Apologies were received from Councillor Jenna Goodall-Browne due to work commitments and Ian Hetherington for personal reasons.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest and dispensations.

3. Acceptance of last minutes from the meeting held on Monday 16th December 2019

It was noted that some amendments to names were needed. It was also noted that Steve Adcock sent his apologies before the meeting. Once all corrected the minutes were signed as a true record by the chairman.

4. To discuss any matters arising from the last minutes

R.Hogger has updated the resident/community consultation log with the committees responses. Along with this she has created a 'schedule of recommended changes to the pre-submission neighbourhood plan' document. This includes the resident/community responses, the statutory consultee responses and the healthcheck report recommendations.

It was agreed that the highlighted areas that need further discussion were to be looked at at this meeting. Because of time constraints it was agreed that the whole document is to be read through thoroughly by all members at home after this meeting.

- Any queries to initially be e-mailed to J.Lawton where she will collate them and forward them on to Rachel.

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- R.Hogger to contact SNDC regarding the latest parking standards policy.
- The committee to discuss further at the next meeting a possible new paragraph in the context of policy 'LSNP-SC2 Homes for the Older Generation', regarding the provision of additional specialist housing schemes and to also link this to the aspirations chapter.
- R.Hogger to speak with K.Mitchell at SNDC regarding figures of 2-3 bedroom dwellings needed in Long Stratton in the 'Long Stratton Housing Needs Assessment 2017'. Clarification is needed for policy 'LSNP-SC1 Housing Mix'.
- Further discussion is needed at the meeting regarding car parking issues in Long Stratton Town Centre which relate to town centre policies (TC13) where additional supporting text is needed. This will also relate to policy 'R20-Community Meeting Space'.
- K.Worsley to make further enquiries regarding the library usage.

5. To discuss statutory consultation responses and decide on how they will impact the Neighbourhood Plan

A lengthy discussion was had regarding the statutory consultee log. Again because of time constraints it was agreed that the whole document is to be read through thoroughly by all members at home after this meeting.

- Any queries to initially be e-mailed to J.Lawton where she will collate them and forward them on to R.Hogger for review.

Other action points agreed on are:

- S.Adcock to e-mail R.Hogger regarding the car parking status at Long Stratton Co-op for a response to the Wood Green residents group.
- R.Hogger to write a response to the same group in regard to the proposed employment area to the south of the village.
- In regard to Norfolk County Councils response regarding the 'Historic Environment' and the 'Local Lead Flood Authority', it was agreed that Judith Baker should be consulted with in connection to her history work for the Neighbourhood Plan.
- R.Hogger to speak to SNDC regarding the 2017 Preliminary Flood Risk Assessment.
- R.Hogger to write a response to Orbit Homes following a group discussion.

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6. To discuss next steps

Meetings to be arranged with the following:

Richard Doleman – Highways

James Nicholls and Al Presslee – Norfolk Homes and Norfolk Land Ltd

Peter and Josie Thurston - Scouts and Guides groups

- B.Mackenzie to send R.Hogger his reply to Dr Harris from Long Stratton High School, then possible meeting to be set up with himself, I.Hetherington and Dr Harris.
- R.Hogger to contact SNDC regarding the HRA and SCA Screening Determination documents.

7. Any other business

K.Worsley and S.Adcock to reply to J.Lawtons queries in the consultation statement.

8. Date of next meeting

TBA

With no further business to discuss the chairman closed the meeting at 12.30pm

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As a qualifying body in accordance with section 61g of the 1990 Town and Country Planning Act as amended by the Localism Act 2011 and Section 5 of the Neighbourhood Planning Regulations 2012, Long Stratton Parish Council is undertaking a Neighbourhood Plan