



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE  
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON  
MONDAY 21<sup>ST</sup> OCTOBER 2019 AT 10.00AM

## MINUTES

Cllr Diane Woodham  
Cllr Robert Mackenzie  
Cllr Mark Gladding  
Becky Buck (Clerk)

Ian Hetherington  
Steve Adcock  
Cllr David Gunton (Tharston & Hapton)

### 1. Apologies for absence

Apologies were received from Councillor Jenna Goodhall due to a prior engagement; apologies were accepted by the Committee. Councillor Worsley gave apologies for personal reasons however joined the meeting via telephone. Steve Adcock advised he would be late to the meeting.

It was agreed that Councillor Gladding would act as Chairman for this meeting only in Kevin Worsley's absence.

### 2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

### 3. Acceptance of last minutes from the meeting held on 3<sup>rd</sup> October 2019

The minutes of the last meeting on 3<sup>rd</sup> October 2019 were signed as a true record.

### 4. To discuss any matters arising from the last minutes

The Clerk advised the proposed meeting date of the 16<sup>th</sup> October had to be amended due to availability of J Lawton, B Buck and Councillor Worsley.

### 5. To discuss the recent open days on Saturday 12<sup>th</sup> October and Sunday 13<sup>th</sup> October at the Methodist Church.

Attendance at the Methodist Church was approx. 50 however those that attended provided quality feedback. Responses are starting to accumulate. A

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response was received from Long Stratton High School which the committee reviewed.

**6. To discuss and decide on the next steps for the Neighbourhood Plan**

It was agreed that Councillor Mackenzie would review the comments from the High School and would arrange to meet with the head teacher to discuss the Neighbourhood Plan further. J Lawton to attend to take notes of the meeting. An advertisement in the Sextons Wheel was approved advertising the end date of the consultation. There were no changes required for the consultation happening on 8<sup>th</sup> November 2019 at the Village Hall.

**7. Any other business**

Errors noted on the Neighbourhood Plan. Page 13 figure 4 should read figure 2.4, page 51 figure 5.6 is not labelled and page 20 2.49 has the American spelling of labour, needs to be changed to English.

The clerk gave an update on J.Lawton's hours and advised that leave has been booked but this will need to be reviewed again in January.

The Clerk was asked to review the finances of the Neighbourhood Plan in preparation for the referendum

**8. Date of next meeting**

The provisional date of Monday 25<sup>th</sup> November at 10am.

*With no further business to discuss the chairman closed the meeting at 10:58am*

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