



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON
18TH DECEMBER 2018 AT 10.30AM

MINUTES

Cllr Steve Adcock
Cllr Diane Woodham
Cllr Robert Mackenzie

Ian Hetherington
Rachel Hogger
Jessica Lawton (note taker)

1. Apologies for absence

Apologies were noted from Tharston and Hapton, Kevin Worsley and Becky Buck

A recent e-mail from Alan Arber the clerk from Tharston and Hapton was brought to the attention of the Steering Group Committee. They have formally requested that we have an evening meeting due to the fact that they do not have any available representatives anymore who are able to come to day time meetings. The committee all agreed that they will arrange this. A date is to be confirmed.

2. To receive disclosures of interest and dispensations

Nothing to declare

3. Acceptance of last minutes

The minutes of the last meeting on the 4th December 2018 were signed as a true record.

4. To discuss any matters arising from the last minutes

It was decided that any matters from the last minutes we're due to be discussed at this meeting.

5. To discuss and decide on design code elements

A discussion was had regarding a design policy for the Neighbourhood Plan and the Norfolk Land and Norfolk Homes Design Code document. S.Adcock informed the committee that a separate meeting is to be held on Monday 7th January 2019 at 7pm to discuss this document further. This will be the Parish Council members and the committee members from the Neighbourhood Plan only.

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R.Hogger advised the committee that there is to be an amended version of the design code available soon.

Some points briefly discussed by the steering group members were concerns that whether or not three storey units would fit in to Long Stratton and if so where they should be placed. The group agreed that actually three storey houses were quite common in Long Stratton already.

Another point mentioned was the noise attenuation plans and the idea that houses are to be used instead of vegetation. Clarification is needed for this.

6. To discuss the NP draft document

- a.** 5.3.17 The appraisal recommends some management proposals which include:
- Providing information online
 - Assessing the need to restrict permitted development rights through Article 4 and Article 4(2) directions
 - Work with Highways to make sure works within the conservation area are undertaken using an agreed palette of materials
 - A list of specific enhancements at individual properties.
- b.** To discuss if there are any areas R.Hogger may have misunderstood
- c.** To discuss any areas R,Hogger may have missed
- d.** To discuss any areas the committee may have missed. For example, see the comment about open spaces which we need to protect
- e.** For R.Hogger and the committee to consider in detail the fallout from the current planning application. Are some of the things we are trying to cover already covered e.g. crossing point to Wood Green? Are there additional concerns that we need to pin developers down onto via the plan?
- f.** To discuss that some of the policies are weak (due to insufficient information) and there could be potential to strengthen them if we had more evidence and context. This applies to the village centre policies and the swimming pool policy.
- g.** To discuss the non-planning community aspiration section

The Neighbourhood Plan draft document was discussed in detail. R.Hogger advised the committee that the reason the NP's date is to 2036 is because that is when South Norfolk District Council start their new planning period. A new Neighbourhood Plan could be created then as could it be before this time but all consultations, pre-submission consultations, examination and the referendum would need to be repeated.

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Confirmation has been received from Simon Marjoram from South Norfolk District Council regarding the houses that have been built and areas with planning permission which do not include the proposed 1800. This will be updated in the Neighbourhood Plan.

A discussion was had regarding no mention of the High School in the Neighbourhood Plan. B.Mackenzie advised that the potential issue in increasing student numbers would be dealt with by the education authority.

The pollution issue in Long Stratton was addressed, particularly the industrial traffic that uses Flowerpot Lane and how that could be decreased. R.Hogger will look in to the air pollution report for this matter.

Narrow pavement widths will be checked as this is a very serious issue for pedestrians walking along the A140.

With regard to the planning policies, R.Hogger advised the group of the importance of getting together with Simon Marjoram at South Norfolk District Council. This will be an opportunity to get his opinion on how the policies are looking, any advice or changes that may need to be made.

Regarding the housing mix policy, the housing needs assessment undertaken by AECOM showed that the rental market is high in Long Stratton as many people can not afford to buy properties of their own. The need for smaller properties i.e. flats may be needed and could be in the Neighbourhood Plan. The committee need to discuss this further.

A stronger policy may be needed on environmentally friendly buildings. This could be talked about at the next public consultation.

A discussion was had regarding the possibility of the Parish Council having a fund/grant for owners of listed buildings as a way of helping with the upkeep/works that need to be done to keep these types of buildings in good repair. The Parish Council is to speak to South Norfolk District Council regarding this possibility.

The maps that AECOM created are to be used, but R.Hogger is to adjust these for the Neighbourhood Plan.

Lastly, the committee all agreed to R.Hogger sharing the NP draft with Simon Marjoram at SNDC.

- S.Adcock is to write the 'Foreword'. This will be a message about what the plan is and why it's important.

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- B.Buck is to contact Simon Marjoram from SNDC regarding the steering group meeting with him to discuss the Neighbourhood Plan draft.

7. Any other business

No other business was discussed.

8. Date of next meeting

Thursday 10th January 2019 at 10.30am

(small amendment made by Chairman Steve Adcock)

The Chairman closed the meeting at 1.00pm

“Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK.”

As a qualifying body in accordance with section 61g of the 1990 Town and Country Planning Act as amended by the Localism Act 2011 and Section 5 of the Neighbourhood Planning Regulations 2012, Long Stratton Parish Council is undertaking a Neighbourhood Plan