



**THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON
4TH JULY 2018, 10.00AM**

AGENDA

1. Apologies for absence	10.00
2. To receive disclosures of interest and dispensations	10.02
3. Acceptance of last minutes	10.04
4. Modicum Support	10.06
a. Are group members satisfied with how Modicum Planning have been supporting the group to date? Is there any feedback I should be aware of?	
b. The Committee to review the Outline Work Plan and the Outline Costs set out in the support proposal. Do group members agree with those areas I have identified as my tasks and those areas identified as NP steering group tasks?	10.11
c. Are there any areas of support group members wish to have which I have not identified?	10.16
5. To review feedback from the mid-way community engagement, collate information and with the evidence (e.g.housing needs assessment) gathered, send to Rachel so the policy chapter of the plan can be prepared.	10.26
6. Community engagement	
a. Identify community engagement opportunities	10.31
b. Plan next steps to engage with the community	10.36
c. Note the date if attending a planned event or set a date for a committee led event	10.41
d. Identify what resources are required	10.45
7. Using the document 'proposed framework for the plan' and the area headings review the policies you wish to be contained in the NP	10.55
8. Identify what evidence documents are not collated in the 'Sources of evidence' and advise Rachel Hogger appropriately.	11.15

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

9. To identify a policy per committee member to advise Rachel on elements to be included within the policies by the next meeting.	11.30
10. To discuss and decide a recruitment drive for the NP Committee.	11.45
11. Discuss and decide date of online questionnaire	11.55
12. Discuss and decide on the future of the Stratton Growth Forum Website	11:57
13. Date of next meeting – no longer than 2/3 weeks.	12:00
14. AOB – for information only	12:05

With regards item 8, I think it is best I draft the policies and deliver back to the group for review/explanation. I am happy for the group to tell me what they want me to write policies on however. But largely this should all come from the framework. Please also note from my support proposal where I have the following commitment:

- *Once findings of the mid-way community engagement is available, prepare policy chapter of the plan, taking into account feedback received at mid-way community engagement as well as emerging evidence (e.g. housing needs assessment).*

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As a qualifying body in accordance with section 61g of the 1990 Town and Country Planning Act as amended by the Localism Act 2011 and Section 5 of the Neighbourhood Planning Regulations 2012, Long Stratton Parish Council is undertaking a Neighbourhood Plan