



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE  
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON  
TUESDAY 14<sup>TH</sup> MAY 2019 AT 10.30AM

## MINUTES

Cllr Robert Mackenzie  
Cllr Diane Woodham  
Steve Adcock

Ian Hetherington  
Jessica Lawton (note taker)

### 1. Apologies for absence

Apologies were received from K.Worsley.  
No representation from Tharston and Hapton.

### 2. To receive Declarations of Acceptance of Office for Neighbourhood Plan committee for those that are not members of Long Stratton Town Council

S.Adcock and I.Hetherington both signed and dated this document in the presence of the Neighbourhood Plan steering group committee. Confirmation is needed regarding a chairman for the NP for the future. For this meeting only it was agreed that S.Adcock was to act as chairman.

### 3. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations.

### 4. Acceptance of last minutes from the meeting held on 9<sup>th</sup> May 2019

The minutes of the last meeting were signed as a true record by the Chairman.

### 5. To discuss any matters arising from the last minutes

The document 'Guidelines for recreation provision in new residential developments' has been received by the committee. This is an updated version dated September 2018.

B.Mackenzie advised the committee that Helen from the Norfolk Wildlife Trust has been in contact regarding the proposed meeting on Friday 24<sup>th</sup> May 2019. She advised that Mike could not make this meeting unfortunately. Helen has concerns regarding the proposed changes to the Public Rights of Way (PROW) network in Long Stratton. The committee agreed that rather than commenting on these

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proposals via the Neighbourhood Plan committee, they would make their own comments as individuals to Norfolk County Council by Thursday 13<sup>th</sup> June 2019.

J.Lawton advised the group that she is still waiting to get a reply from R.Hogger regarding a timeline.

- B.Mackenzie is to confirm with the committee shortly regarding Helen's availability for this date.

#### **6. To discuss the content for the design policy**

A discussion was had regarding the upcoming design policy content meeting with Luis Juarez from Aecom. The group noted recurring comments made at the last few consultations and discussed other possibilities for the content. Luis has been sent all the necessary documents and responses and is working from them.

It was agreed that we would meet Luis in the office at 11am before accompanying him on a site visit of Long Stratton, then back to the office for the meeting.

- J.Lawton to e-mail Luis the 'South Norfolk Place Making Guide' for further information

#### **7. Any other business**

There was none.

#### **8. Date of next meeting**

Tuesday 21<sup>st</sup> May at 11.00am

*With there being no further business, the Chairman closed the meeting at 11.30am*

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