



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON
MONDAY 5TH AUGUST 2019 AT 7.00PM

MINUTES

Cllr Kevin Worsley	Steve Adcock
Cllr Mark Gladding	Rachel Hogger (Modicum Planning)
Cllr Diane Woodham	Becky Buck (Clerk)
Cllr David Gunton (Tharston & Hapton PC)	Jessica Lawton (note taker)
Cllr Robert Mackenzie	

1. Apologies for absence

Apologies were received from Ian Hetherington and Councillor Goodall Browne; these were accepted by the Committee.

2. To receive disclosures of interest and dispensations

There were no other disclosures of interest or dispensations received.

3. Acceptance of last minutes from the meeting held on 18th July 2019

The minutes of the meeting held on 18th July were signed by the Chairman as a true record with the following amendments.

Removal of *which could have a commercial element such as a bowling alley* in item 4. And removal of *at the back of St Michaels Church* in item 5.

R.Hogger arrived at 7.11pm

4. To invoke standing order 7a as per request of 3 members of the steering group committee and review the decision made to employ a professional photographer

A discussion was had regarding the need for a professional photographer.

K.Worsley strongly felt that it would be best to use a professional because they would hand the ownership/copyright to the Neighbourhood Plan committee.

Plus they would take high quality photos for us to use in the Neighbourhood Plan, for printing and to put on the website.

The other members of the committee who were present argued that they could take the photos just as well as a photographer, saving the committee money.

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The matter was voted on and 'In favour of the committee members taking the photos' – 5 votes, and 'In favour of using a professional' – 1 vote. This was agreed with the understanding that if the photos are not up to standard then a professional would be sought.

- B.Mackenzie, S.Adcock, D.Woodham and D.Gunton are all to take photos before the next steering group meeting for review
- The photos are to be e-mailed to J.Lawton

5. To review the Community Aspiration document and Long Stratton and Tharston and Hapton Councils action plans.

A discussion was had regarding both of these documents. The community aspirations document is evidence based where all the comments from the consultations can be found that are not strictly planning policy related. The Town and Parish Council action plan document supports this, it will strive to achieve the aspirations if they are achievable.

D.Gunton advised the committee that Tharston and Hapton Parish Council will be holding a meeting on 22nd August 2019 to discuss this.

- Tharston and Hapton Parish Council will respond with their comments on the aspirations and the Neighbourhood Plan by the end of August 2019.
- B.Buck (clerk) and J.Lawton will work together to create these documents
- Both documents will be discussed at the next Long Stratton Town Council meeting on 9th September 2019

6. To discuss and decide on the 'foreword' by Steve Adcock and Councillor Worsley

- K.Worsley and S.Adcock agreed to work together to write the 'Foreword'. They will aim to have this done by the end of August 2019
- J.Lawton to put this on the agenda for the next steering group meeting

7. To discuss and decide on the superfast broadband chapter

A discussion was had regarding the wording of this policy. D.Gunton suggested that it should not be too descriptive on the technical solution because technology changes so fast. It should be the desired outcome and not how it is achieved. The committee agreed to this.

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K.Worsley advised the committee that Norfolk Homes and Norfolk Land (the landowners) have agreed and signed a contract with BT Openreach for the 1200 development. This will include having fibre to the premises (FTTP). Any other planning applications will have fibre to the cabinet (FTTC). This will be of huge benefit to the type of industry that comes to Long Stratton. R.Hogger will re-word this policy to reflect this.

- K.Worsley to give to R.Hogger the BT Operational Directors details

8. To discuss and decide on any other chapter information required by Rachel Hogger (Modicum Planning)

A lengthy discussion was had regarding the latest version of the Neighbourhood Plan. R.Hogger advised the committee that herself and J.Lawton are working with Jake Sales to produce various maps. Included in this are a couple of maps that are already in the document that need to be made clearer for easier reading, maps showing sites of importance for biodiversity and one of the Fire Station and the Telephone Exchange site.

SNDC have requested that a map is needed for reference to the following bullet point in for Policy LSNP – DC7 Landscape and Settlement Character ‘To the east of Long Stratton, beyond the new settlement boundaries, key features of the ancient countryside will be protected including surviving historic greens, the lanes and the historic hedgerow boundaries’.

R.Hogger has thoroughly worked through SNDC’s comments, made the necessary changes to the Neighbourhood Plan and has circulated to the committee. She has replied to them with a list of questions but is still waiting for a reply to that and also to the design policy that was sent to them in July.

R.Hogger advised the committee that she has requested an SEA/HRA screening determination on the Neighbourhood Plan. SNDC have asked the committee to do the SEA report. R.Hogger advised it would take her one working day to do this. The committee agreed for her to go ahead.

The committee worked through R.Hoggers changes she has made in the Neighbourhood Plan document regarding SNDC’s comments.

- R.Hogger to contact Jake before she goes on holiday to request these further maps
- J.Lawton to work on the maps whilst R.Hogger is away
- R.Hogger to mark on a map Long Strattons sensitive zone and to then pass on to the committee, Norfolk County Council and the Heritage team to check for accuracy. Once confirmed a map will be produced.
- R.Hogger to produce the SEA report on behalf of the committee by the end of August 2019

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- B.Buck (clerk) to copy the bullet points relating to Policy LSNP – VC13 – ‘Re-establishing the street at the heart of the town’ to the community aspirations document.
- R.Hogger to note in this policy the link to this document
- R.Hogger to make further changes to the Neighbourhood Plan in response to this meeting
- R.Hogger to send the committee and SNDC the final Neighbourhood Plan ready for pre-submission consultation along with the SEA report on the 2nd September 2019
- Long Stratton Town Council and Tharston and Hapton Parish Council to approve the Neighbourhood Plan at the meeting on the 9th September, as it stands for pre-submission. Along with this the community aspirations document and the action plans for both councils need to be approved at this meeting.
- The committee are hoping to begin the pre-submission consultation early October 2019 so long as the SEA/HRA screening determination is complete.
- R.Hogger to e-mail SNDC with an updated timetable and when the committee would need the SEA determination by

9. To discuss and decide on next steps to get to pre-submission stage

Already discussed

10. Date of next meeting

The next meeting will be held on Thursday 5th September at 10.30am

With no further business to discuss the chairman closed the meeting at 9.15pm

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