



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE  
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON  
THURSDAY 5<sup>TH</sup> SEPTEMBER 2019 AT 10.30AM

## MINUTES

Cllr Diane Woodham  
Cllr Robert Mackenzie  
Cllr Mark Gladding  
Cllr David Gunton (Tharston & Hapton PC)  
Cllr Jenna Goodall-Browne (Tharston & Hapton PC)

Steve Adcock  
Ian Hetherington  
Jessica Lawton (note taker)

### 1. Apologies for absence

Apologies were received from Councillor Kevin Worsley; these were accepted by the Committee.

It was agreed that Steve Adcock would act as Chairman for this meeting only in Kevin Worsley's absence.

### 2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

### 3. Acceptance of last minutes from the meeting held on 5<sup>th</sup> August 2019

The minutes of the meeting held on 5<sup>th</sup> August were signed as a true record.

### 4. To discuss the 'Foreword' produced by K.Worsley and S.Adcock

S.Adcock read to the committee his start on the 'Foreword'.

- S.Adcock is to circulate the 'Foreword' to all
- K.Worsley to be contacted regarding his input into the 'Foreword' as agreed

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

## **5. To discuss and decide on the photos taken by the committee for the Neighbourhood Plan**

All the committee members who took photos have sent them to J.Lawton. These were shown to all members present. On the advice of a printers it was agreed that the quality would be good enough for printing, although a signature photo for the front cover would benefit from being taken in a higher resolution. It was agreed that B.Mackenzie and J.Lawton would work together to produce the final photos in the Neighbourhood Plan.

It was also confirmed that the 'context' of the Neighbourhood Plan draft was to be adopted at the Long Stratton Town Councils meeting on Monday 9<sup>th</sup> September 2019, but not the photos as they wouldn't be ready in time. This was agreed on by all.

- B.Mackenzie to decide on the final photos and to the e-mail to J.Lawton
- J.Lawton to insert the final photos into the final draft of the Neighbourhood Plan ready for the next steering group meeting
- J.Lawton to check with R.Hogger the quality of the photos already in the draft Neighbourhood Plan
- D.Gunton/J.Goodall-Browne to e-mail a Tharston and Hapton photo of the village signs to J.Lawton

## **6. To review the community aspirations document**

It was discussed that this document should be reviewed annually. The document was checked, and a few changes were to be made in regard to the section 'current responsibility'.

It was agreed that Tharston and Hapton will do their own community aspirations document for chapter 6 of the Neighbourhood Plan. It will be appended alongside Long Strattons Neighbourhood Plan document for adoption at the Town Councils meeting on Monday 9<sup>th</sup> September 2019.

- B.Buck and J.Lawton to make amendments
- J.Lawton to re-name to document Long Strattons Community Aspirations

## **7. To discuss any other items relating to the Neighbourhood Plan**

The committee reviewed South Norfolk District Councils response to the design policy and the design guidelines document. The committee are awaiting the policy amendment from R.Hogger.

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David Gunton confirmed that Tharston and Hapton will be attending Long Stratton Town Councils meeting on 9<sup>th</sup> September 2019.

He advised the committee that they would like to tell the steering group at today's meeting their comments on the current draft Neighbourhood Plan and for these to be taken to the Town Councils meeting. This was agreed and they are the following:

Page 12 - Item 2.28 – Queried why only 60 place pre-school. LSTC commented that that has come from the education authority and not the NP committee.

Page 14 - The table is not clear, the wording and figure in blue. Is the dash a minus sign or a dash? Needs to be made clear to people reading.

Page 22 - Tharston Parish Council would like the issue with the doctors to be highlighted. Even though it is not a direct Town Council issue there may be chance for them to help in the future perhaps with a piece of land or building.

Page 51 - Item 5.4.4 - Could Chequers Road be mentioned not just the A140/Flowerpot Lane junction

Word amendment from Realm to 'another' suggestions welcome.

These comments were accepted by the committee.

#### **8. Any other business**

There was none.

#### **9. Date of next meeting**

The next meeting will be held on Thursday 19<sup>th</sup> September at 10.30am

*With no further business to discuss the chairman closed the meeting at 12.10pm*

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