



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE  
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON  
THURSDAY 26<sup>TH</sup> SEPTEMBER 2019 AT 10.00AM

## MINUTES

Cllr Diane Woodham  
Cllr Robert Mackenzie  
Cllr Mark Gladding

Ian Hetherington  
Steve Adcock  
Jessica Lawton (note taker)

### 1. Apologies for absence

Apologies were received from Councillor Kevin Worsley, Councillor Jenna Goodall-Browne; these were accepted by the Committee.

It was agreed that Steve Adcock would act as Chairman for this meeting only in Kevin Worsley's absence.

### 2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

### 3. Acceptance of last minutes from the meeting held on 19<sup>th</sup> September 2019

The minutes of the last meeting on 19<sup>th</sup> September were signed as a true record.

### 4. To discuss any matters arising from the last minutes

J.Lawton confirmed to the committee that the Neighbourhood Plan does not have an appendix. J.Lawton formatted the layout and added the administrations/supports names to the document. The document has now been sent to print.

### 5. To distribute leaflets to the committee members

The leaflets were received from Paws Print and Web. They were distributed amongst the committee members for delivery. A road list of the Neighbourhood Plan area will be used to mark off once delivered. More leaflets will be printed if necessary.

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

- J.Lawton to contact J.Goodall-Browne and D.Gunton regarding Tharston and Haptons leaflet drop

**6. To distribute posters to the committee members**

The posters were approved and printed off and distributed to the committee members present to be put up in businesses and notice boards.

**7. To discuss and decide on content for the pre-submission consultation open days/evening**

The committee discussed the content for the open days/evening. There will be copies of the Neighbourhood Plan, comments forms, sign in sheets and refreshments. Putting the policies on display boards was discussed.

A rota was decided in regard to the committee members present for the open days/evening.

- J.Lawton to contact K.Worsley, J.Goodall-Browne and D.Gunton in regard to availability.

**8. Any other business**

There was none

**9. Date of next meeting**

Thursday 3<sup>rd</sup> October 2019 at 10am.

*With no further business to discuss the chairman closed the meeting at 11.15am*

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

As a qualifying body in accordance with section 61g of the 1990 Town and Country Planning Act as amended by the Localism Act 2011 and Section 5 of the Neighbourhood Planning Regulations 2012, Long Stratton Parish Council is undertaking a Neighbourhood Plan